

## Purpose of this procedure:

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To ensure that patients are provided with medicines while on pass.

## The Procedure:

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- 1.0 A pass prescription must be completed and sent to pharmacy, when One-Stop Dispensing is not appropriate, at least 4 hours before the patient is due to go on pass or, on sites where there is no routine pharmacy service provided at weekends, by Friday morning for a weekend pass.
- 2.0 The pass prescription must include all relevant details, including length of pass, quantity of 'as required' medicines needed, in order to avoid any unnecessary delay.

## Associated materials/references:

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[The Safe Use of Medicines Policy](#)